



**MEMORANDUM**  
**Joint Committee to Administer the Collective Agreement**

**DATE:** October 6, 2016  
**RE:** Interpretation of Article 29.1.12

The Joint Committee for the Administration of the Collective Agreement agreed at its October 6, 2016 that there was an editorial error in Article 29.1.12 of the collective agreement. The Article should be interpreted as follows:

29.1.12 The application shall be forwarded to the Dean through the Department Chair/Director who shall, after consultation with Department members or librarians, advise the Dean (or University Librarian) on the scheduling of the leave. The Dean shall consult with the Chair/Director regarding the application for sabbatical leave or deferral and the department's ability to meet its academic requirements in the event the application is successful. Applications from Librarian members shall be forwarded directly to the University Librarian. The Dean (or University Librarian) shall provide by 30 October the Vice-President (Academic) with a recommendation summarizing 29.1.9.1 to 29.1.9.4 regarding the application for sabbatical leave or deferral, with a copy to the Chair/Director and the candidate. When the Chair/Director is a candidate for sabbatical leave, the Dean shall consult with an individual designated by the Department at the request of the Chair/Director for such purpose.

*K. P. 10/16*  
For the Administration

*[Signature]*  
For the Faculty Association

*10 October 2016*  
Date

*12 Oct 2016*  
Date